

INSTRUCTIONS FOR IMMIGRANT, FIANCE, LIFE ACT VISA APPLICANTS

IV has received an approved petition for you. Please follow these instructions in a timely manner if you wish to apply for an immigrant, fiance or LIFE Act visa. Many forms can be downloaded and information obtained from www.asktheconsul.org or www.travel.state.gov. Please remember that a consular official may need further information or documents, in order to determine your eligibility, at any time.

BIOGRAPHIC INFORMATION. Please complete, sign and mail or fax to IV the enclosed Biographic Data DS-230 part 1, now, one for each family member so that we can begin internal checks, which take at least 3 weeks.

KOREAN EMIGRATION PASSPORT. Korean law requires Korean citizens emigrating from Korea to obtain a Korean emigration passport (PR or R). Korean citizens must contact the Ministry of Foreign Affairs and Trade, Overseas Residents and Immigration Division, 403 Daehan Jae-Boheom Building, 80 Susong-Dong, Jongro-Gu, Seoul or the Korean Consulate nearest your overseas residence for instructions. If you wish, you may use the services of an emigration corporation to help you obtain an emigration passport.

POLICE CERTIFICATE. See www.travel.state.gov/visa/reciprocity.htm for police certificate and other documentary requirements for various countries. If deemed to be available, as a minimum you must obtain a police certificate from your country of nationality and your country of current residence if your presence there occurred after age 16 and was 6 months or more. Police certificates are required from other countries for all stays of 12 months or more after age 16. If you have ever been arrested in any jurisdiction please bring arrest, court or prison records.

The Korean National Police Certificate (KNPC) can only be processed through IV. Submit your KNPC application to IV now. Korean nationals residing in Korea must submit 2 SEO-11s, Hangul cover sheet, 3 photographs and 1 copy each of their Family Census Register (FCR) (Hojeok Deungbon) and Residence Register (Jumindeungnok Deungbon) issued within the last 3 months. Married women must also attach the original FCR from which she was removed. Koreans living outside of Korea must submit 2 SEO-11s with 2 photographs, 1 copy of their FCR and 1 photocopy of their passport identity page. Other nationals must submit 2 SEO-11s with 2 photographs and 1 photocopy of their passport identity page. IV can only schedule your IV appointment after we receive your KNPC results, which takes at least 3 weeks.

AFFIDAVIT OF SUPPORT: Please be sure to carefully read and completely follow all instructions.

- ☐ Immediate relative and family preference cases: I-864 must be properly signed and notarized under U.S. law by the petitioner, who is the sponsor and I-864A by adult household members whose income will be considered with the sponsor. If the sponsor's income is insufficient submit a separate, properly signed and notarized I-864 and I-864A from joint sponsors and their household members. Each I-864 and I-864A must have attached to it evidence of each signer's and household member's U.S. citizenship or legal permanent resident status, evidence of current, sustained income and photocopies of the last three years of federal tax returns.
- ☐ Fiance and LIFE Act cases: I-134 must be properly signed and notarized by the petitioner and any joint sponsors, and must have attached to it only evidence of current, sustained income/assets.
- ☐ Employment preference cases: No affidavit of support (I-134, I-864) are needed for principal applicant. However, in case of following-to-join applicants, Form I-134 should be used.

VISA APPOINTMENT. Complete page 1 of this form and mail or fax it to IV along with a photocopy of the identity page of the passport (emigration passport for Korean citizens) for each applicant, after you have gathered all necessary documents. Immediate relative (parent, spouse or child of a U.S. citizen--IR or CR, or returning resident--SB), fiance and LIFE Act visa applicants usually receive an appointment within 4 weeks, once all internal processing and police certificates are complete. IV requests visas for all other applicants (F or E) from Washington DC only after receiving your appointment request and if your priority date is current. We have no control over priority dates. If your priority date is not yet current, you must wait until it becomes current. You may check priority dates at www.travel.state.gov. Once all internal clearances and police certificates are complete, family preference (F) applicants usually receive an appointment within 10 weeks. Employment preference (E) applicants usually receive an appointment within 14 weeks. IV will inform you of your appointment by mail.

PAYMENT. Each immediate relative, family preference and employment preference IV applicant must pay the statutory IV fee of \$335. Please bring to your appointment sufficient funds in cash (US\$ or KRW), money order or traveler's check. Personal checks and debit/credit cards cannot be used to pay visa fees. A separate visa and fee is

required of each person emigrating, regardless of age. If the visa is denied, the fee CANNOT be refunded. Fiance and LIFE Act applicants must pay a \$100 fee at Hanmi Bank and bring the receipt to your appointment. Other IV related fees are: Korean emigration passports--W37,500; medical examination fee--W120,000 for adults and W80,000 for under 15 year olds; fees for any required vaccinations--settled separately with each medical examiner. All fees are subject to change without notice.

MEDICAL EXAMINATION. All applicants must complete a medical exam at one of these authorized hospitals:

- ☐ Saint Mary's Hospital; phone 02-3779-1521; 62 Yeouido-Dong, Youngdeungpo-Ku, Seoul
- ☐ Seoul Adventist Hospital; phone 02-2210-3511; 29-1 Hwikyung-Dong, Dongdaemun-Ku, Seoul
- ☐ Yonsei Severance Hospital; phone 02-361-6541/2; 134 Shinchon-Dong, Seodaemun-Ku, Seoul
- ☐ Maryknoll Hospital; phone 051-461-2290; 12, 4-Ga, Daechung-Dong, Jung-Ku, Pusan
- ☐ Wallace Memorial Baptist Hospital; phone 051-580-1313; 374-75 Nansan-Dong, Keumjeong-Ku, Pusan

You must arrange your own examination. Please give to the examiner your passport (PR or R for Korean nationals), two passport size photographs AND THE PHOTOGRAPH NEGATIVE. The examiner will give the medical report and chest x-ray to you in a large sealed envelope. DO NOT OPEN THE ENVELOPE. The medical report is valid for 12 months, if a CLASS A or TB condition exists it is valid for 6 months. K and V applicants do not need vaccinations.

YOUR APPOINTMENT. All IV applicants are seen by prior appointment only. It is your responsibility to come fully prepared with all needed documents in hand. Do not bring electronic or hazardous items. You and your belongings are subject to search. After your arrival you will be sworn in as to the truth of your application. Please be patient as this is the first time we see your case in its entirety. Every effort will be made to process your visa on the day of your appointment, but we CANNOT guarantee same day service. No one can guarantee visa issuance. DO NOT make travel arrangements until you have your visa in hand. Please expect to spend the better part of a day here for processing to be completed. Since immigrant and fiance visas are usually valid for 6 months it is best to apply well in advance of your desired travel to U.S.

Bring the following documents with you for your interview for each applicant. Although only one copy of these documents is required, you may wish to obtain duplicates in case the originals are lost or damaged. Please contact us by fax if you need any blank forms. Your visa category is listed on your notification.

<i>Documents and completed forms</i>	<i>K1/2</i>	<i>K3/4</i>	<i>V1/2</i>	<i>CR/IR</i>	<i>F</i>	<i>E</i>	<i>SB/IW</i>	<i>DV</i>
Passport valid for 6 months (PR or R for Koreans)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
DS-230, part 1	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
DS-230, part 2	No	No	No	Yes	Yes	Yes	Yes	Yes
DS-156	Yes	Yes	Yes	No	No	No	No	No
Supplemental application	DS-156K	No	DS-3052	No	No	No	No	No
Birth, death, adoption, marriage, divorce or family register (under 1yr old)	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Medical exam and chest x-ray	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Vaccination report	No	No	No	Yes	Yes	Yes	Yes	Yes
I-864/I-864A with supporting documents	No	No	No	Yes	Yes	No	No	No
I-134 with supporting documents	Yes	Yes	Yes	No	No	No	Yes	No
2 right oblique side view color photos	No	No	No	Yes	Yes	Yes	Yes	Yes
2 front view photos	Yes	Yes	Yes	No	No	No	No	No
SEO-97	Yes	Yes	No	Yes	Yes	Yes	Yes	Yes
Police certificates	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Previous passports	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Military discharge (if available); arrest, prison, court records; U.S. immigration documents	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Education or training documents	No	No	No	No	No	No	No	Yes
English translations	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

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\$335 IV fee in US\$ or KRW equivalent	No	No	No	Yes	Yes	Yes	Yes	Yes
\$100 MRV fee receipt	Yes	Yes	Yes	No	No	No	No	No
\$100 Diversity visa processing	No	No	No	No	No	No	No	Yes

WARNING

FAILURE TO APPLY FOR YOUR IV WITHIN TWO YEARS OF BEING TOLD THAT YOU MAY APPLY WILL RESULT IN THE PERMANENT TERMINATION OF YOUR CASE PURSUANT TO SECTION 203(g) OF THE IMMIGRATION AND NATIONALITY ACT. REPORT ANY CHANGE IN YOUR ADDRESS PROMPTLY TO IV. DO NOT MAKE ARRANGEMENTS TO DEPART KOREA, DISPOSE OF YOUR PROPERTY, GIVE UP YOUR JOB OR SELL YOUR BUSINESS UNTIL AFTER YOU RECEIVE A VISA.

Enclosures: as stated